

## Schedule for Borrowing, Payment, Receive, and Return

schedule	Assignment	Important Reminders
5/10 (Fri) to 5/19 (Sun)	Loan Registration	Please proceed to the registration website to fill out the 'PhD Gown Loan Application Form'
5/20(Mon)- 5/30(Thu)	Payment	Doctoral gown cleaning fee: \$500 per person. <ul style="list-style-type: none"><li>● Payment Location (Cashier): General Affairs Office, 2nd Floor of the First Medical Building</li></ul>
5/31(Fri)	Receive	<ol style="list-style-type: none"><li>1. Please bring the 'payment proof' for receive.<ul style="list-style-type: none"><li>● time : 10:00 AM to 4:00 PM</li><li>● Location: Material Warehouse, B1 of the Management Building</li></ul></li><li>2. Please bring your own 'bags' for receive.</li></ol>

6/1(Sat)	Return	<p>1. After confirming all borrowed items (including accessories) are accounted for, please proceed with the return.</p> <ul style="list-style-type: none"><li>● time : 12:00 PM to 4:00 PM</li><li>● Location: Material Warehouse, B1 of the Management Building</li></ul> <p>2. Return past due</p> <p>Before returning, please pay any late fees at the cashier's office, which are 100 NT dollars per day. Afterward, bring the 'late fee payment receipt' and the 'academic gown' to the Material Warehouse, B1 of the Management Building.</p>
Other Reminders	Please handle the gown with care. Do not attempt to clean or alter it. Any damages will require compensation based on the original	

purchase price.

The cost of each doctoral gown set is \$11,000, comprising of the robe (\$8,520), hood (\$1,680), and mortarboard (\$800).