

# Chang Gung University Study Grants Implementation Regulations for International Graduate Students

Passed and approved at the Executive Council Meeting on the 18<sup>th</sup> of May, 2017.  
Modified and approved at the Executive Council Meeting on the 12<sup>th</sup> of April, 2018  
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## **Article 1: Objectives**

This set of regulations is enacted in order to attract international outstanding students to pursue higher education in our graduate schools, as well as to encourage students to pursue education without financial stress during the school terms.

## **Article 2: Target Students and Subsidy Period**

International students who are admitted in and after 2017 and enrolled in doctoral and master's programs will receive a study grant every semester, subject to the university's annual budget and approved grant quota. Doctoral students will be subsidized for a maximum of eight semesters, while master's students will be subsidized for a maximum of four semesters.

## **Article 3: Amount of the Study Grant**

The amount of the study grant shall be determined by each college. The amount of the study grant should not exceed the tuition and miscellaneous fees or the credit fee each semester.

## **Article 4: Workflow**

### **A: Assessment and Review Process**

1. Prior to admission, international students are initially reviewed by each relevant department or graduate institute, and then evaluated by our university's Office of Academic Affairs. Subsidy of the first semester is granted to successful candidates, subject to the university's annual budget and approved grant quota.

2. From the second semester onwards, or the third semester for the students admitted in 2017, the Office of Student Affairs shall conduct preliminary screening of the list of international students provided by the Office of Academic Affairs within three weeks after each semester commences. The list of international students who pass the preliminary screening shall be sent to every college. Each college shall establish “Study Grants Standards for International Graduate Students”. According to the rank order of eligible applicants, subsidy of each academic year is granted to successful candidates, subject to approved grant quota.
3. International students registered in doctoral and master’s programs shall enroll in the basic Mandarin course one during the first semester of their first year. First year doctoral students are required to enroll in the basic Mandarin course two in order to qualify as a recipient of study grants. This requirement is not applicable to the students who have passed the Mandarin proficiency assessment through face-to-face interview conducted by the Language Center.
4. The study grants of each college offered to international doctoral and master’s students every year shall be used in the particular year. If there is any unused amount at the end of the semester, the grants may be given to students admitted in different academic years. However, the cash flow between the third-year and fourth-year doctoral students and first-year and second-year doctoral students is not allowed.
5. Study grants will be terminated in the following semester if students receive a Grade-B conduct score or a demerit in the semester.
6. The list of students who are to receive a study grant shall be prepared by each college, reviewed by the dean of each college, the dean of the Academic Affairs Office, the dean of Student Affairs Office, and presented to the president for approval.
7. The Study Grants Standards for International Graduate Students shall be

established by each college and enacted after approval by the president.

#### B. Distribution of Study Grants

The Office of Student Affairs shall compile a list of students who are to receive a study grant according to the result determined by each college. The Office of Student Affairs shall make a public announcement of the winners of study grants and archive the list. Another copy of the list shall be sent to the Office of Accounting for the distribution of study grants.

C. Those who apply for a leave of absence after a new semester starts will be disqualified for the grant.

#### **Article 5: Implementation and Amendment**

This set of regulations has been approved at an Executive Council Meeting and promulgated following approval by the president. The same procedure shall be applied to any subsequent amendments.