Processing Procedure of Emergency Cases

**Emergency or High-Risk Case**

【Emergency incidents, Suicide, Injuries】

Office Hours

Non-office Hours

On-Duty Military education and training instructor

【Escort to hospital, acquire police report, contact parents】

College Military education and training instructor

Homeroom Teacher

Student asks SGCS for help

Conduct meeting with relevant OSA sectors (if necessary)

Adjudge or instruct by Dean of Student Affairs

SGCS: Student Guidance and Counseling Section

OSA: Office of Student Affairs